

**केन्द्रीय विद्यालय संगठन**

(मानव संसाधनविकासमंत्रालय के अधीनस्वायत्त निकाय)

क्षेत्रीय कार्यालय, देहरादून संभाग

सालावाला, हाथीबड़कला, देहरादून(उत्तराखण्ड)

वेबसाइट-[www.kvsrodehradun.org](http://www.kvsrodehradun.org)

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**KENDRIYA VIDYALAYA SANGATHAN**

(Autonomous Body under Ministry of H. R. D.)

Regional Office, Dehradun Region

Salawala, Hathibarkala, Dehradun (UK)

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Ref. No. F.18046/2016-KVS (DDR)/ 2430-534/

Dated: 25-04-2016

E-mail

The Principal  
Al Kendriya Vidyalayas  
Under Dehradun Region

SUB: Annual Transfers in respect of Teaching staff upto PGTs & Non-Teaching Staff up to level of Assistants of Kendriya Vidyalaya Sangathan for the year 2016-2017-applications regarding.

Madam / Sir,

With reference to KVS (HQ), New Delhi letter No. F./1-1/2016/KVSHQ(Estt-II) dated 22-04-2016 on the subject cited above to state that the KVS has displayed the application, guidelines, calendar Activities & Notification for Annual Request Transfer in respect of Teaching and Non-Teaching Staff of Kendriya Vidyalayas for the Year 2016-17 on Web site of KVS.

The photocopy of KVS (HQ), New Delhi letter No. F./1-1/2016/KVSHQ(Estt-II) dated 22-04-2016 is hereby enclosed with the direction to download the same from the website of KVS and follow the instruction in the regard.

It may be ensured that the Principal concerned will personally be responsible for any deviation or wrong entry or any discrepancy occurred in future in this regard.

Yours faithfully

Encls: As above.

(SOMIT SHRIVASTAV)  
DEPUTY COMMISSIONER

Copy to:-

01. The Additional Commissioner (Admn), Kendriya Vidyalaya Sangathan, (Hqrs.), New Delhi w.r.t. his letter as referred above for information please.
02. The dealing hand deals with Service Records of the employee of Regional Office with the direction to download the same from the website and circulate the transfer application form among the staff members of this office. The transfer application must be submitted in the stipulated period to the Administrative Officer, KVS(RO), Dehradun after checking Service Records
03. The Dealing Hand deals with the Association matter with the direction to provide a list of RJCM/JCM Members to the dealing hand deals with the transfer cases.
04. The Dealing Hand dealing with RO website for uploading on the website of KVS(RO), Dehradun.

Me Saroj

11/2/16

DEPUTY COMMISSIONER